

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF PUBLIC WORKS AND SAFETY OF THE CITY OF JASPER
JANUARY 12, 2010**

The Board of Public Works and Safety of the City of Jasper, Indiana, met in regular session on Tuesday, January 12, 2010, in the Council Chambers of City Hall located at 610 Main Street.

CALL TO ORDER

Presiding Officer Mayor William J. Schmitt called the meeting to order at 8:00 a.m.

ROLL CALL

Mayor William J. Schmitt	Present
Board member Thomas R. Schmidt	Present
Board member Ambrose 'Butch' Schitter	Present

Also present were Police Chief Douglas Tarvin, Street Commissioner Raymond Eckerle, City Engineer Chad Hurm, Personnel/Safety Director Charles Schneider, Building Commissioner David Seger, Fire Chief Kenneth Hochgesang, City Attorney Sandra Hemmerlein and Clerk-Treasurer Juanita S. Boehm.

Clerk-Treasurer Boehm announced that in order to have a quorum for the meeting, a majority of the board members must be present. All board members were present; therefore, there was a quorum for the meeting.

PLEDGE OF ALLEGIANCE

Mayor Schmitt invited all those present to join him in reciting the Pledge of Allegiance.

APPROVAL OF THE MINUTES

The board members examined the minutes of the regular meeting held on December 22, 2009.

A **motion** was made by Ambrose 'Butch' Schitter and seconded by Thomas Schmidt to approve the minutes. Motion carried 3-0.

UNIFORM CONFLICT OF INTEREST DISCLOSURE STATEMENTS

Mayor Schmitt presented his Conflict of Interest Disclosure Statement and asked the Board to accept it. Schmitt said he serves on the advisory board for GIE. The City has its liability insurance with GIE.

A **motion** was made by Ambrose 'Butch' Schitter and seconded by Thomas Schmidt to accept the Conflict of Interest Disclosure Statement for Mayor William Schmitt. Motion carried 2-0. Mayor Schmitt abstained.

Mayor Schmitt then presented a Conflict of Interest Disclosure Statement submitted by Thomas Schmidt. Schmidt is part owner of Schmidt Contracting that does some work for the City of Jasper.

A **motion** was made by Ambrose ‘Butch’ Schitter and seconded by Mayor Schmitt to accept the Conflict of Interest Disclosure Statement from Thomas R. Schmidt. Motion carried 2-0. Thomas Schmidt abstained.

STREET DEPARTMENT REPORTS

Trash Collection. Street Commissioner Raymond Eckerle said there is a problem with some trash bags and recyclable items not being set out for pick up by 7:00 a.m. Eckerle reminded the public that the ordinance says trash and recyclables are to be placed at curbside by 7:00 a.m. on collection day or after 6:00 p.m. the evening before.

Winter Storm. Street Commissioner Eckerle reported on the winter storm that started Wednesday night. This was the first time the geo melt was put to the test because of the right temperatures and it worked extremely well. He explained how the salt product works. Eckerle estimated the cost of materials, equipment, and manpower during the storm was between \$25,000.00 and \$30,000.00. Eckerle thanked Charlie Schneider for providing three gallons of soup to the street department employees.

CITY ENGINEER REPORTS

4th Street project. City Engineer Chad Hurm said the 4th Street project is at a stand still because of the inclement weather.

Fire Station Parking Lot. City Engineer Hurm said we will stick with the contract and not have a change order for the seeding and mulching at the parking lot. He will ask other City departments to do the additional seeding.

St. Charles Walking Path. Hurm stated they are still working on setting up a preconstruction meeting with INDOT for the St. Charles Street Walking Path project. Knies is moving forward with the project.

Mayor Schmitt said we need to concentrate on completing the missing link along St. Charles Street from 20th Street to Schuetter Road. Hurm said the main concern is crossing the creek.

Badendorff Area Storm Sewer. Hurm showed a conceptual drawing of the storm sewers near Baden Strasse and 42nd Street. He explained the placement of the existing storm sewers and said he is looking into what the next step would be.

FIRE TRUCK TESTING

Fire Chief Kenneth Hochgesang said Underwriters Laboratories (UL) will be in the area on June 4, 5, and 6 testing fire equipment and want to schedule some time to test Jasper’s aerial trucks and ground ladders. Hochgesang said this is part of the department’s annual testing and UL’s pricing is the same as last year. Hochgesang then asked the Board to allow UL to test the items for \$1,250.00 for each aerial truck and \$2.60 per foot for the ground ladders.

Mayor Schmitt suggested the next time the fire chief attends a conference he checks who else does testing.

A **motion** was made by Thomas Schmidt and seconded by Ambrose “Butch” Schitter to approve the use of United Laboratories to do the annual testing of the ground ladders and aerial equipment at the unit price stated by the fire chief. Motion carried 3-0.

House Fire. Fire Chief Hochgesang reported the City Police, State Police and street department all assisted on the recent house fire on Newton Street. Circle A furnished coffee and Blimpey’s furnished sandwiches. After they were back at the fire station, the firefighters worked six hours to clean up the equipment. Because there were two fatalities, a debriefing was held last night.

K-9 AGREEMENT

Police Chief Douglas Tarvin asked the Board to approve the extension of the K-9 Agreement with Officer Mike Stallman for six months from January 1, 2010 to June 30, 2010. Tarvin said he, Assistant Police Chief Nathan Schmitt, and Lt. Mark Tedrow met with Stallman about utilizing the program more.

A **motion** was made by Mayor Schmitt and seconded by Ambrose ‘Butch’ Schitter to approve the K-9 Compensation Agreement with Officer Mike Stallman. Motion carried 3-0.

POLICE DEPARTMENT REPORTS

Grant Funding. Police Chief Douglas Tarvin reported the City received a total of \$4,373.14 for three grants he previously applied for through the Dubois County Substance Abuse.

Breathalyzer Statistics. Tarvin presented a Datamaster Breathalyzer Test Statistics report that contained data from December 12, 2008 to December 31, 2009.

Traffic Safety Auxiliary Report. Tarvin presented the 2009 traffic safety auxiliary report that was prepared by Gerald Gagne.

Mitigation Plan Meeting. Chief Tarvin said a disaster mitigation plan meeting will be held at Jasper City Hall on Thursday, January 21, 2010 at 7:00 p.m. They are asking for public input and want to establish guidelines in the event of a disaster.

Activity Report. Tarvin presented the December 2009 Jasper Police Department Monthly Activity Report for the Board to review.

Computer Server. Tarvin said they are in the process of installing a new computer server at the police station but are having a problem. They currently have ten users but should have twenty-three to twenty-four; therefore, they will need to purchase software to make it work. Tarvin will present quotes for the software at the next meeting.

GRANT FUNDING – CAR SEAT CHECKS

Police Chief Douglas Tarvin reported on the permanent fitting station car seat check program. Because they have several seats in inventory, the department

declined additional funding for 2010. Tarvin asked permission to apply for a mini grant later this year if additional seats are needed.

A **motion** was made by Mayor Schmitt and seconded by Thomas Schmidt to give the police department approval to continue on with the Automotive Safety Program and get car seats through the grant that is offered. Motion carried 3-0.

DCADC SERVICE AGREEMENT

City Attorney Sandra Hemmerlein presented a fee for services agreement between the City of Jasper and the Dubois County Area Development Corporation (DCADC) that covers the period January 1, 2010 to December 31, 2010. The agreement is for economic development services to be provided by DCADC to the City of Jasper. The total fee for 2010 shall not exceed \$49,419.65.

A **motion** was made by Mayor Schmitt and seconded by Ambrose 'Butch' Schitter to approve and enter into the contract with the Dubois County Area Development Corporation. Motion carried 3-0.

AGREEMENT WITH ROJAC FOR RIDE AND DINE EXCURSIONS

City Attorney Sandra Hemmerlein presented an agreement between the City of Jasper and ROJAC for Ride and Dine Train Excursions. There will be five such excursions during November and December 2009 and these events will be considered joint ventures. This agreement sets forth the responsibilities for each party. The total amount owed to the City by ROJAC is \$5,400.00.

Mayor Schmitt said in an effort to get the train up and running, it is important to have interim train rides. This is a short term agreement with ROJAC.

A **motion** was made by Mayor Schmitt and seconded by Ambrose 'Butch' Schitter to enter into an agreement with ROJAC for the Ride and Dine Excursions on November 27th and 28th, and December 11th, 12th, and 19th, 2009 effective November 25, 2009. Motion carried 3-0.

TRAIN WEBSITE

Mayor Schmitt said as we move forward with the train, the City is responsible for future sales. We are working on an agreement for trips to French Lick and are hoping for an April completion date. In anticipation of that, the City should have a website for the train information and have an online ticketing system. Because we need more marketing done to be successful, Mayor Schmitt asked permission to seek quotes for a website designer and for an online ticketing system.

A **motion** was made by Mayor Schmitt and seconded by Ambrose 'Butch' Schitter to seek quotes and get the train up and running as efficiently and as profitable as possible. Motion carried 3-0.

CLAIMS. Claims against the City from December 23, 2009 to January 7, 2010 were presented to and examined by the Board. Those claims found to be just, due

and owing were approved 3-0 upon motion by Thomas Schmidt and seconded by Ambrose 'Butch' Schitter.

ADJOURNMENT. There being no further business to come before the board a motion was made by Thomas Schmidt and seconded by Ambrose 'Butch' Schitter to adjourn the meeting. The motion carried 3-0 and the meeting adjourned at 9:12 a.m.

The minutes were hereby approved ____ with X without corrections or clarification this 26th day of January, 2010.

Mayor William J. Schmitt
Presiding Officer

Attest:

Juanita S. Boehm, Clerk-Treasurer

Margaret A. Kress, Recording Secretary